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Universitäts- und
Landesbibliothek Darmstadt

ULB Lichtwiese
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Service and Information

✉ service-info@ulb.tu-darmstadt.de
🏠 www.ulb.tu-darmstadt.de

Where do I get a library card?

service and information desk (Stadtmitte), HRZ

TU members are in possession of an Athena Card, which already includes the library card function. If you do not yet have an Athena Card, please apply for one at the HRZ (Hochschulrechenzentrum).

Students from other universities and regional library visitors receive a ULB card. You can find a registration form on our website. After completing the form and uploading a passport size photo, the ULB card can be issued at the service and information desk at the Stadtmitte location. If you are unable to upload a passport size photo, we will take a photo of you on site at ULB Stadtmitte.

What do I need the library card for?



- lockers (foyer, ground floor - EG)
- media loans / media self-loans
- order media from closed stacks (via all computers in the library and from home)
- reservation of group study rooms
- use of the internet PCs in the rooms of the ULB and chromebook lending
- use of some databases such as the DIN standards database
- payment function (canteens / student cafeteria)

What personal items am I allowed to take into the library?

- personal working materials
- own and borrowed media (books etc.)
- notebooks and similar
- mobile phones and smartphones; these must be muted
- water in clear, closed bottles
- jackets, coats and similar
- bags and similar

What am I not allowed to take with me?

- food and drinks other than water in clear, closed bottles
- animals

How and where can I lock my jacket and bag?



lockers (foyer, ground floor)

Our lockers are located in the foyer on the ground floor.

Before you can use a locker, you must activate (initialize) your Athena Card / ULB card for the locking function on the display at the side of the lockers by making brief contact.

Then find an empty locker, place your belongings inside, close the door and press the ULB card or Athena Card flat against the button on the door until you hear the lock engage. The door can also be opened by pressing the button with the card. Important! Memorize your locker number. Do not lock up any valuables, ULB Darmstadt accepts no liability. Please note the maximum permitted period of use. Overdue fees will be charged.

After retrieving your personal belongings, the locker must not be locked again with the card.

Who can I contact if I have any questions?



service and information desk (ground floor - EG)

We will be happy to answer any questions concerning loans and interlibrary loans as well as general questions about our library, our holdings and our research options at the service and information desk on the ground floor. Our teams in the offices on the upper floors 1 and 3 will also be happy to assist you with subject specific questions.

Where can I study?



1st to 3rd floor (OG 1 to OG 3)

You will find our directly accessible workstations on all upper floors, which you can use without making a reservation.

In addition, we provide a total of 38 single study rooms and 7 group study rooms on the upper floors.

How can I use a group study room?



web form

All library visitors with a valid library card can book the rooms by themselves online.

You can find the reservation form at:
www.ulb.tu-darmstadt.de/gar

How can I use a single study room?

How can I get a deposit box for work and study materials?



**service and information desk
(ground floor - EG)**

Single study rooms can be used without booking.

The keys for our deposit boxes can be borrowed and returned at the service and information desk at ULB Lichtwiese.

Please do not lock in any reference literature and always book lendable media to your library account. You will find our self-service terminals on all floors for this purpose

Where can I scan?



Ground floor (EG), 1st to 3rd floor (OG 1 - OG 3)

High-quality book scanners for self-service can be found on all floors. With all devices, you can scan free of charge onto data carriers you bring with you or send the scanned documents by e-mail, subject to copyright. Copying and printing is not offered for reasons of sustainability.

Where can I collect my ordered media?

collection shelves (ground floor - EG), service and information desk (ground floor - EG)

If you have a valid e-mail address in your library account, we will inform you by e-mail when requested items are available.

Lendable media are provided on the collection shelves at the locations Stadtmitte, Lichtwiese and Schloss and can be borrowed using the self-service terminals.

Lendable interlibrary loans are provided at the service and information desk.

Non-lendable media published in the past 100 years are provided at the service and information desk.

How and where can I find books on my desired subject area?

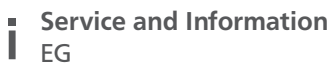
textbook collection (EG), research areas 1st to 3rd floor (OG 1 to OG 3)

You can search for all media and their exact location in our TUfind search portal.

The media in the textbook collection and on the upper floors are organised thematically according to the Regensburger Verbundklassifikation (Regensburg classification scheme).



lockers
EG Foyer



Service and Information
EG



WC
UG – 3



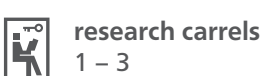
WC
EG



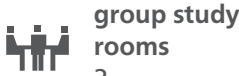
scanner
EG – 3



deposit boxes
1 – 3



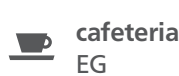
research carrels
1 – 3



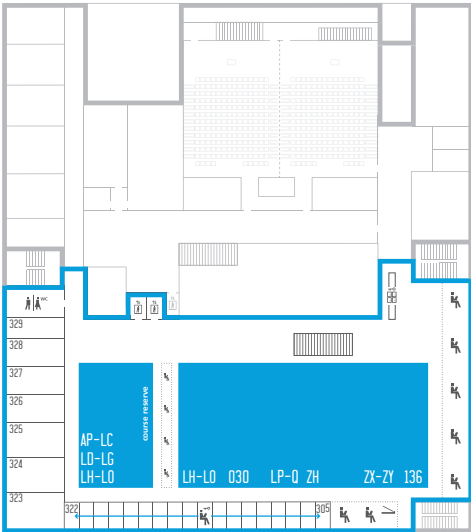
group study rooms
2



research area
1 – 3



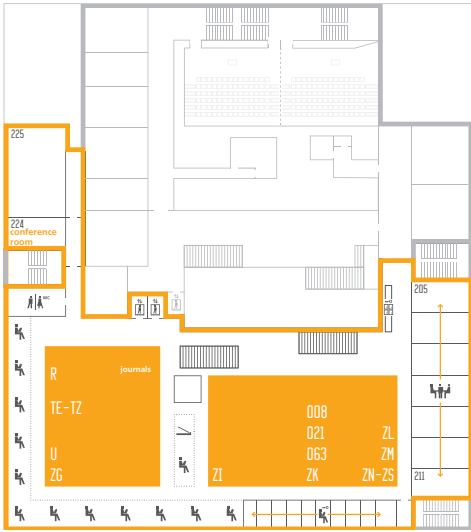
cafeteria
EG



Team Team Natural Sciences, Engineering, Culture and Architecture
323 – 328

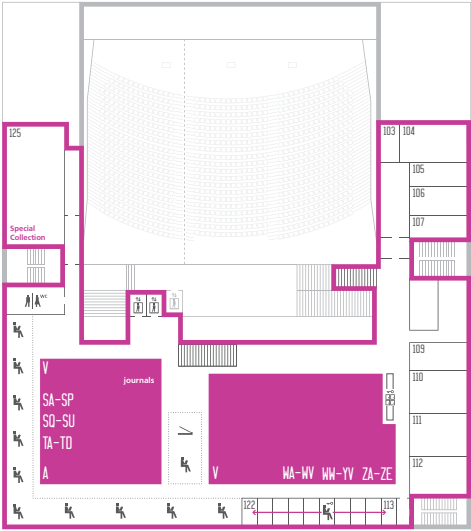
Communication Science	AP
Theology	B
Philosophy	CA-CK
Psychology	CL-CZ
Educational Science	D
Linguistics, Literature and Philology	E-K
Ethnology	LA-LC
Classical Archaeology	LD-LC
History of Arts	LH-LO 030

Music	LP-LY
Political Science	MA-ML
Sociology	MN-MW
History	N
Law	P
Economics	Q
Architecture	ZH
Werkbund	136
Sports	ZX-ZY



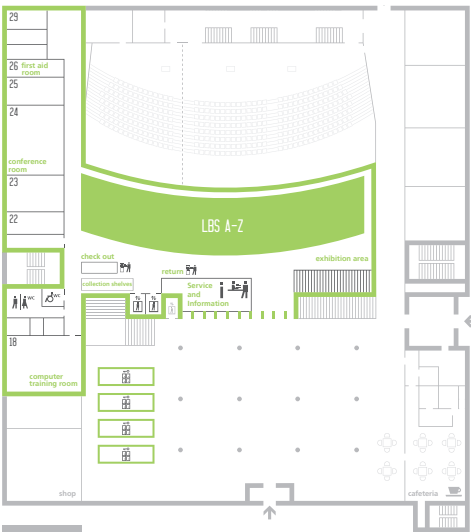
Geography	R
Geology und Paleontology	TE-TZ
Physics	U
Mechanics	UF
Mineralogy	UQ 6000
Metallurgy	UQ 7000
Geophysics, Meteorology	UT
General Engineering	ZG
Civil Engineering	ZI 008 021

Mining and Metallurgy	ZK
Mechanical Engineering	ZL
Materials Sciences and Manufacturing	ZM
Electrical Engineering	ZN
Traffic, Transport	ZO
Power Engineering	ZP
Measurement Engineering	ZQ
Control Engineering	ZQ
Handcraft, Trade	ZS



Team Natural Sciences and Mechanical Engineering, Culture and Architecture
103, 105, 107, 110–112
Special Collection 125

General	A (WITHOUT AP)
Mathematics	SA-SP
Computer Science	SQ-SU
Natural Sciences	TA-TO
Chemistry and Pharmacy	V
Biology	WA-WU
Medicine	WW-YV
Agriculture, Forestry Horticulture, Fishery, Domestic Economy	ZA-ZE



Service and Information Desk
Collection Shelves | Self-Service
Terminals | Return Shelves
Computer Training Room 18
Conference Room 24
Entrance | Exit

Textbook Collection LBS A-Z