



# Digitization Order Form

Please fill in only the grey shaded areas

<input type="text"/>	<input type="text"/>
Name	Institution
<input type="text"/>	<input type="text"/>
Address	Phone
<input type="text"/>	<input type="text"/>
Post Code / Location / Country	eMail

## 1. Requested documents

Shelfmark	Title (shortened)	Additional Information
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

## 2. Pricing

Price per page: 0,50 €

Handling Charge: 9,00 € per order

Additional expenditure (by special request)

Special Requests:

## 3. Please deliver on / with

- Online-Transfer (wetransfer) 0,00 € (eMail-address is required)
- USB-Stick (4GB) Per pc 12,00 € + shipping charges
- CD / DVD Per pc 12,00 € + shipping charges

I accept the fees as defined in our terms of use. Payment will be accomplished after receiving the invoice.  
As contractee, I'm responsible to respect the copyright.

<input type="text"/>	<input type="text"/>
Place / Date	Signature

Order accepted by:	<input type="text"/>	am:	<input type="text"/>
Order finished by:	<input type="text"/>	am:	<input type="text"/>

**Total:**  €